

**A. Safe Church Volunteer Screening Form**

**FIRST CHURCH OF CHRIST, CONGREGATIONAL  
GLASTONBURY, CONNECTICUT  
SAFE CHURCH VOLUNTEER SCREENING FORM**

This form is to be completed every three (3) years by all people offering their time and talents to volunteer with children, youth, or Caring Ministries recipients at First Church of Christ, Congregational, Glastonbury, Connecticut (the "Church"). It is being used so that the Church can provide a safe and secure environment for the children, youth and adults who participate in the life of the congregation. The information you provide is confidential. The completed form will be kept in a locked file in the Church office and access to it will be restricted to ordained staff, the Director of Christian Education, the Director of Music Ministries and the Church President or his/her designee(s). Please complete and return this form to the Church office sealed in the envelope provided, labeled "Safe Church".

Today's Date: \_\_\_\_\_

Your full name: \_\_\_\_\_

Your current address: \_\_\_\_\_

Your home phone: \_\_\_\_\_

Please provide on the line below any other name by which you have ever been known:

\_\_\_\_\_

Please list the name of the church where you have your membership at present:

\_\_\_\_\_

List the names and addresses of other churches that you have regularly attended in the last five years, if any:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## CERTIFICATION

Check One:

\_\_\_\_\_ I certify by signing below that no civil, criminal or ecclesiastical complaint has ever been sustained<sup>1</sup> against me for sexual misconduct or the neglect or abuse of anyone; and that I have never resigned or been terminated from a paid or volunteer position for reasons related to sexual misconduct or the abuse or neglect of anyone. I further certify that I am not listed on any state's sexual offender registry.

\_\_\_\_\_ I am unable to make the above certification. I offer, instead, the following description of the complaint, termination or the outcome of the situation with explanatory comments:

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Are there any other facts or circumstances involving you or your background that would call into question your being entrusted with the supervision or care of children, youth, the elderly or infirm? Yes\_\_\_\_\_ No\_\_\_\_\_ If you have answered "yes," please explain below:

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<sup>1</sup> "Sustained" means:

- 1) a guilty plea, a guilty verdict or a plea bargain has been entered by you in a criminal court;
- 2) a judgment has been entered against you in a civil court; and
- 3) an accusation is being investigated by a special disciplinary committee or charges have been filed but have not yet been decided by a permanent judicial commission or an equivalent state or process in a church ecclesiastical case.

Please list two references who are neither relatives nor former employers.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Relationship: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Relationship: \_\_\_\_\_

The information I have provided above is correct to the best of my knowledge and I certify that I will immediately notify ordained staff, the Director of Christian Education, the Director of Music Ministries if my certification requires amendment or revision during the three years it is maintained by the Church. I hereby authorize First Church to check my references and past church involvements, to perform any other background check deemed necessary and appropriate and to place the information they find in my file. I authorize any previous employer, and any law enforcement agencies or judicial authorities or ecclesiastical governing bodies to release any and all relevant information related to issues of misconduct and abuse to the Church.

I have read and I agree to abide by the Safe Church policy and applicable guidelines of First Church of Christ, Congregational, in Glastonbury, Connecticut.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Print name \_\_\_\_\_

**First Church of Christ, Congregational, is committed to promoting a safe, open and spiritually healthy environment. We strive to protect our congregation from the occurrence and/or allegations of misconduct and all abuse through education of our congregation, screening our employees and volunteers and fostering an increased awareness of issues of misconduct. A copy of the First Church Safe Church Policy is available in the Church Library, from the Church office or the Church President.**

*Form updated: 08/2006*